

Taxi Licensing Sub-Committee

Meeting Venue
By Teams

Meeting Date
Tuesday, 27 February 2024

Meeting Time
10.00 am

For further information please contact
Carol Johnson
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County Hall
Llandrindod Wells
Powys
LD1 5LG

19 February 2024

Mae croeso i chi siarad yn Gymraeg neu yn Saesneg yn y cyfarfod.
Rhowch wybod pa iaith rydych am ei defnyddio erbyn hanner dydd, ddau ddiwrnod
gwaith cyn y cyfarfod.
You are welcome to speak Welsh or English in the meeting.
Please inform us of which language you wish to use by noon, two working days
before the meeting.

AGENDA

**The Sub-Committee Members are required to attend a private Briefing meeting
at 9.30 a.m.**

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| 1. | RESOLUTION TO EXCLUDE THE PUBLIC AND THE PRESS |
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The Monitoring Officer has determined that categories 1 & 2 of the Access to Information Procedure Rules applies to the following items. His view on the public interest test (having taken account of the provisions of Rule 14.18 of the Council's Access to Information Rules) was that to make this information public would disclose information relating to:

- (i) information relating to any individual
- (ii) information which is likely to reveal the identity of an individual.

These factors in his view outweigh the public interest in disclosing this information. Members are asked to consider these factors when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

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| 2. | APPLICATION FOR A JOINT HACKNEY CARRIAGE AND PRIVATE HIRE |
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To consider an application for a Joint Hackney Carriage and Private Hire Drivers' Licence.

2.1. **Sub-Committee procedures**

To receive introductions from the Chair and an explanation of the Sub-Committee's procedures from the Clerk to the Sub-Committee [Principal Solicitor].

(Pages 3 - 4)

2.2. **Application for a licence**

(Pages 5 - 12)

2.1

POWYS COUNTY COUNCIL – LICENSING REVIEW PANELS & SUB-COMMITTEES PROCEDURE AT HEARING (simplified) Taxis

INTRODUCTIONS

- Chair introduces themselves and ask other members of panel and clerk/solicitor to introduce themselves
- Each person in turn introduces themselves
 - Council's representative(s)
 - Applicant and/or their representative
 - Local member
- Clerk/Solicitor outlines nature of application
- Panel may choose at this stage to exclude press and public where circumstances warrant (e.g. where personal information or convictions are being discussed)

ORDER OF HEARING

Chair manages / takes the lead at the meeting to ensure the correct order of proceedings is adhered with. Assistance from Solicitor/Clerk should be sought where necessary

- 1) Council's representative presents the report
 - Applicant / licence holder may ask questions of the Council's representative
 - Panel may ask questions of the Council's representative
- 2) Applicant or their representative puts their case forward
 - Council's representative may then ask questions of applicant
 - Panel may ask questions of the applicant
 - Any agency making representations against the application for the licence presents their case (in their absence they may submit written representations) Council's representative may ask questions of them
 - Applicant or their representative may ask questions of the objector/agency
 - Panel may ask questions of the objector/agency
- 3) Local Member may state their view
 - Council's representative may ask questions of local member
 - Applicant may ask questions of local member
 - Panel may ask questions of local member
- 4) Chair invites the council's representative to make a final statement
- 6) Chair invites applicant or his/her representative to summarise points and make a final statement
- 7) Chair checks that all parties have had ample opportunity to present all aspects of their case and have said all they want to say before the panel and the clerk withdraws to deliberate in private.
- 8) All parties are recalled and the decision of the panel is announced verbally by the council's legal representative. The grounds for that decision and the reasons for reaching it are also explained
- 9) Conclusion of hearing.
- 10) The decision is conveyed in writing to the applicant and objectors by the council's legal representative as soon as possible along with details of the appeal mechanism

2.2

By virtue of paragraph(s) 12 of Part 1 of Schedule 12A of the Local Government Act 1972.

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